

**PARISH OF COWBRIDGE
WEDDING APPLICATION**

The notes overleaf are important and should be read before completing the form

THE ADMINISTRATOR MUST BE INFORMED OF ANY CHANGES

OFFICIANT..... CHURCH.....
DATE..... TIME.....

| At which Church do you wish to be married | On what date | At what time |
|---|---|--|
| | | |
| Personal details | Man | Woman |
| Full name (block capitals if completed by hand) | | |
| Age at date of proposed wedding | | |
| Date of birth (see note 2) | | |
| Nationality | | |
| Rank, profession, occupation | | |
| Condition (Chose which applies) (see note 3) Single/ Widowed/ Previous marriage dissolved | Single / Widower / Previous marriage dissolved | Single / Widower / Previous marriage dissolved |
| Have you been married previously (see note 3) | | |
| If so was the previous marriage terminated by death (see note 3) | | |
| Are you related or connected by marriage If so how | | |
| Have you been baptised | | |
| If so where | | |
| Address, telephone and email at time of publishing banns (make sure you include the name of the town, county and postcode) | | |
| Since when have you lived at the above address | | |
| What is your Parish Church (see note 4) | | |
| I understand that I must arrange for my banns to be called in | | |
| Fathers full name (if deceased add "DECD") | | |
| Fathers rank, profession, occupation | | |
| Future Address | | |
| CERTIFICATE | 1. I have read and understood the Parish Health and Safety Policy 2. I hereby certify that to the best of my belief the answers to the above questions are correct | |
| | Signature..... | Signature..... |
| | Date..... | Date..... |

| | | |
|--------------------------------------|-------------------------------|--------------------------|
| £100 booking fee received.....(date) | Organist seen Yes / No | Preparation meetings on: |
| Balance of fees received.....(date) | Bridal March..... | |
| Readings A..... | Wedding March..... | |
| B..... | Choir..... | NOTES: |
| C..... | Bells..... | |
| Hymns 1..... | Flowers organised Yes / No | |
| 2..... | Video Yes / No | |
| 3..... | Video license seen Yes / No | |
| Poem | Banns / License seen Yes / No | |
| Nuptial Eucharist Yes / No | Rehearsal Thursday 6pm | |
| Order of Service approved.....(date) | Date..... | |

| | |
|-----------------------------|----------|
| Banns publication date..... | |
| Distribution list completed | Yes / No |
| Entered in office diary | Yes / No |
| Placed in wedding file | Yes / No |

NOTES

- 1 At least three days notice is required before the first reading of banns: please use the request card you will be given
- 2 If either of you will not be 18 by the proposed date of the wedding, the priest will need to obtain the consent of parents or guardians. Please ask for details now.
3. Please see the booklet "Marriage in Mind" which accompanies this form if any of these conditions apply
- 4 This means the Church of England or Church in Wales parish in which you *live, or are* on the **electoral roll**. If either of you live in a different parish from that in which the marriage is to take place, you have to arrange for the banns to be read there too, and obtain a banns certificate. If neither *live* in the parish or are on the **electoral roll**, it may be possible for you to be married in the Parish of Cowbridge by an **Archbishop of Canterbury Special License**. This is not granted when one or both partners have been divorced. Cause must be shown, in the form of a real connection with the parish or church in question; the Special License is not intended to enable parties to choose a church building *on aesthetic or sentimental grounds*. More detailed guidance on the grounds sufficient for the granting of a Special License may be sought from: The Archbishop of Canterbury Faculty Office, 1 The Sanctuary, Westminster, London SW1P 3JT.
Tel: 020 7222 5381 Ext 2262 Fax: 020 7222 7502 email: faculty.office@1TheSanctuary.com
Web: www.facultyoffice.org.uk
The fee is about £125.00.
A comprehensive statement of the **Legal aspects of Marriage** are available by post, price £3.50, from the above Faculty Office or ask one of the clergy.
5. This parish is 'Cowbridge' regardless of which of the ten churches you are to be married in (Aberthin Church Plant is not licensed for marriages).
Each Church has a licenced seating capacity. The correct names of the churches are as follows:
 - Holy Cross Parish Church, Cowbridge (300)
 - St. Michael, Flemingston (50)
 - St. John the Baptist, Llanblethian (100)
 - St. Dochdwy, Llandough (50)
 - St. Brynaach, Llanfrynach (60)
 - St. Senwyr, Llansannor (50)
 - St. John the Evangelist, Penllyn (50)
 - St. Hillary (100)
 - St. Mary, St. Mary Church (60)
 - St. Owain, Ystradowen (60)
6. Please contact the Parish Office for a list of fees payable, which are subject to annual review on April 1st each year.